

# MAKE YOUR BUSINESS MORE EFFICIENT, MOBILE AND PRODUCTIVE



Staying ahead in a competitive marketplace requires efficient processes and the ability to use information as a strategic asset. Protect yourself from data security breaches, gain visibility into your operations, and boost productivity through flexible and intuitive information management.

## On average companies spend:



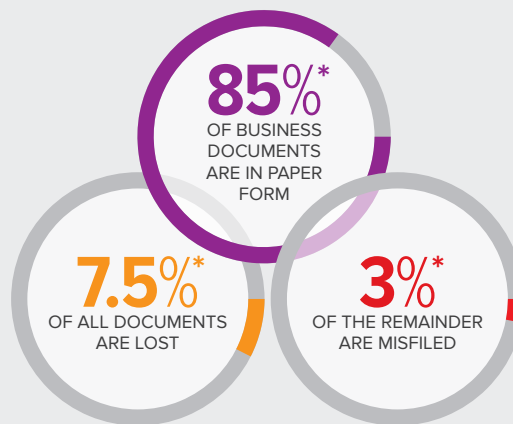
**\$20**  
TO FILE A DOCUMENT\*



**\$120**  
TO FIND A MISFILED DOCUMENT\*



**\$220**  
TO REPRODUCE A DOCUMENT\*



## They also spend\*:

**60%**

OF THEIR **EMPLOYEES' TIME** MANAGING DOCUMENTS



**15%**

OF THEIR **REVENUES** ON MANAGING DOCUMENTS



UP TO

**50%**

OF THEIR **PROFESSIONALS' TIME** LOOKING FOR INFORMATION



\*InfoTrends Whitepaper - The need for Document Management, Feb 2016

## Imagine a solution that helps you:

**1**

find information faster

**2**

retain customers

**3**

respond to queries quicker

**4**

be fully compliant for audits

**Canon**

### Flexible

On premise, or in the cloud; single departments or multi-site enterprise.

### Intuitive

With its familiar, easy-to-use interface, users can quickly and easily learn how to use the system.

### Scalable

From SMB to the enterprise; start simple, and add more functionality as your business grows.

### Mobile

Know where your document is at all times. Access your information anytime, anywhere.

Available in four editions:  
Personal, Workgroup, Essentials, and Business

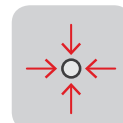
Therefore™ on-premise or Therefore™ Online in the cloud, choose what suits you the best



Canon Inc.  
Therefore 2016  
Outstanding Information  
Management Platform

### What's included with Canon Therefore™

- **Capture** from Scan/Mail/Cloud, OCR, index, and save documents to Therefore™
- **Case manager** – collate and manage related documents in a group
- **Processing** – Easily route workflows and let multiple people work simultaneously, avoiding bottleneck
- **Business intelligence** feature to monitor business process performance
- **Version control** – Ensure all team members can easily access the most up-to-date version of a document
- **Document linking** – Easily share information with those inside or outside of your organisation
- **Full text search** – Search based on a documents' metadata or its contents, regardless of where it's saved in the system



CAPTURE



SECURE



MANAGE



ACCESS



AUTOMATE



ANALYSE

### Canon makes it easy

- ✓ Modular configuration - clear upgrade path between editions
- ✓ Low price – Start small and grow with your business needs
- ✓ Add more users and workflow based on your business requirements
- ✓ Integrate it with your current technologies and hardware
- ✓ Intuitive user interface, minimal onboarding time
- ✓ Microsoft Office 365 compatible

Professional services must be purchased for installation of the chosen Therefore™ edition.

Some of the areas this solution will help you with:

HUMAN RESOURCES

CONTRACT MANAGEMENT

ACCOUNTS PAYABLE

PROPERTY MANAGEMENT

CUSTOMER SERVICE

Canon

canon.com.au/business  
1800 444 199

No one does it  
like you