
Canon's philosophy of *kyosei* – *living and working together for the common good* - guides our Health and Safety Policy. Everybody who works for Canon Oceania Group companies has a right to be healthy and safe at work. This right also applies to contractors and people who visit our premises or use our products and services. We make resources available to ensure that we comply with all applicable health and safety legislation and that our workplaces, products, and services are safe, and all risks are reduced as far as is practicably possible.

Canon Oceania Health and Safety Objectives

- Understand and manage Canon's evolving Work Health and Safety (WHS) risks
- Promote a culture of safety
- Promote the wellbeing of our employees

Consultation - Canon values the knowledge and opinions of our employees and other stakeholders and recognises the importance of systematic consultation and participation on matters affecting health and safety. For this reason, we maintain active health and safety committees throughout Oceania.

Management System - In order to meet our objectives, we maintain health and safety management systems complying with ASNZS 45001. We monitor the performance of those systems and compliance with standards through a comprehensive internal and external audit program and report on performance against specific objectives and targets with the aim of continual improvement.

Managers' Responsibilities - Managers and supervisors are responsible for making health and safety part of everyday business including:

- Consulting and communicating with employees about potential hazards in the workplace
- Reporting of hazards and incidents
- Understanding and effectively managing the risks associated with their team's activities using the hierarchy of controls
- Ensuring their team members are appropriately trained and supervised
- Maintaining their knowledge of health and safety policies, procedures, and programs

Employees' Responsibilities - Employees are responsible for ensuring their own safety and the safety of others by:

- complying with safe work practices
- identifying and reporting hazards and incidents
- rectifying hazards where it is safe to do so
- consulting with management and co-workers

Contractors' and Sub-Contractors' Responsibilities - Contractors and sub-contractors are responsible for ensuring their activities are undertaken safely. They must comply with their legal obligations and with Canon's health and safety policies, procedures, and programs.



Kotaro Fukushima

Managing Director

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